

Next Meeting – 11th December, 1PM CROMPTON HOUSE

Proposed agenda

1. Attending
2. Apologies
3. Minutes of last meeting
4. Matters Arising

5. NWTDT – update report



- Lynn JJ



6. NWTDT – review feedback - Pam



7. NWTDT – Budget Report



- Lynn JJ



8. Regional Programme Board Report



- Charlie



9. National Forum Report



Paddy Burke or Mark Shackleton

10. Valuing People



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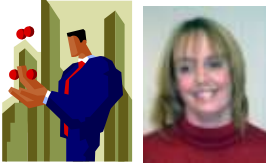












Dave Spencer



11. Any Other Business

Commissioning Group – ACTION NOTES

Present	Charlie Barker (Chair and Co-Chair Regional Task Force) Tony McDermott (Family Forum, Co - Chair Regional Task Force) Lynn James-Jenkinson (Director NWTDT) Dave Clemmett (Greater Manchester) Dave Spencer (Valuing People/ CSIP) Denise Allen (Family Forum, Co - Chair Regional Task Force)	Apologies	Sean Dempsey (Self-Advocate Steering Group, Co- Chair Regional Task Force and Janet) Bridget Hollingsworth (Greater Manchester) Julia Erskine (Family Forum) Gerry Flanagan (Cheshire/ Merseyside) Ian Crabtree (Lancs/ Cumbria) Ian Crabtree (Lancashire/ Cumbria) Peter Soothill (Lancashire/ Cumbria)	Date: 26.09.09
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ISSUE	ACTION	WHO	WHEN
Minutes meeting last	Minutes accepted as a true record		
Matters Arising	LSC have now transferred staff to local areas, the funding will transfer to Children's Services. Next year will be a 'shadow' year. Feedback to Charlie from NW ADASS colleagues indicates that Adult Services are mostly in contact locally about this.		
Business Management Action Plan (Lynn JJ) 	<p><u>Commissioning Group</u> – Sean was not available to feedback about when he raised the issue of representation at the Commissioning group with self advocates at the Steering Group. Lynn is attending the next meeting on 21st October and will speak to Sean then Cheshire/ Merseyside Lead Officers need to nominate a second rep for the Commissioning group. Lynn and Dave will pick this up again at the Regional Leads meeting.</p>  <p><u>Team</u> –All agreements in place.</p>  <p><u>Budget</u> – Predications at present indicate we are on track to balance the budget by the end of the financial year</p>	<p>Sean and </p>  Lynn/  Dave	21.10.09

	<p>Subscriptions – Service Level Agreements still outstanding from Oldham PCT – with Terry Hevicon-Holland</p> <p>Lynn to continue to chase and report to next meeting.</p> <p>There are now 6 Children’s services who have agreed to a 3 year SLA subscription to the NWTDT.</p> <p>Lynn and Dave have developed a plan for next year linking the big issues from Self Advocates and Families to the Valuing People Now priorities and NWTDT current and planned activity. NWTDT resources are reflected in the Programme Board delivery plan and reported to the Commissioning Group</p> <p><u>Communication</u> - Lynn has reviewed initial plans for the website which will be shared with the team and Commissioning Group in late November. Responses will be noted and incorporated where possible ready to launch in early 2010.</p> <p><u>Review</u> – consultation still under way. Due to close end of September and report to Commissioning Group at the next meeting.</p>	<p>Lynn </p> <p>Lynn  and  Dave</p> <p> Pam and Lynn </p>	<p>Update next meeting</p> <p>Update next meeting</p> <p>Consultation ends end September. Report to Commissioning Group December</p>
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	<p><u>Office accommodation</u> – Globe enterprises have been in touch to tell us that Lancashire County Council are buying the building where our office and training room are from them. This means we will have to move. Our lease lasts another 2.5 years yet but we want to co-operate if we can. Lynn has said that we do not expect to pay more rent, or that moving costs us anything. Last time it cost in the region of 10k. Lynn has also said that if we do move we need to move to something that is at least as good as we have now; Lynn wants to try to get agreement to include an adult changing place in our new office place.</p> <p>The Commissioning Group gave Lynn permission to negotiate and take whatever action was necessary so long as there are no adverse effects on this year's budget situation.</p>	 <p>Lynn</p>	<p>Update next meeting</p>
 <p>Pathways</p>	<p>Lynn presented a paper clarifying the relationship between NWTDT and Pathways Associates.</p> <p>NWTDT originally requested that Pathways be set up at a Commissioning Group meeting 14.3.8 as a 'sister company'/'trading arm' for the following reasons. The Commissioning Group did not, and does not want to change how NWTDT currently operates i.e. as a cost centre within Salford City Council. Pathways accounts etc. will be shared with NWTDT Commissioning Group. Members of the NWTDT Commissioning Group will continue to be represented on the Board of Directors of Pathways.</p>		

Inclusion Action Plan (Lynn JJ)



Regional Programme Board -

The meeting in July focused on the launch of Valuing Employment Now and confirming the contents of the Regional Delivery plan which will be also be reported to the Commissioning group.

- The next meeting- 20th November will focus on Housing.

Relight our Fire - Self Advocates, families and lead officers across the north west have worked hard over the last year with VPST and NWTDT to 'refresh' the Model District Service and subsequent publications produced in the North West in order to 'Relight Our Fire' under the principles that lead to the closure of NHS campuses in this region in the 1990's nearly 20 years before the rest of the country and which will ensure we remain at the forefront of developing supports for people with a learning disability and their families into the future. The final paper is due to be presented to the lead officers group on 16th October. This will then be brought to the Regional Programme Board in November for final 'sign off' prior to being formally adopted across the North West.



Dave

Health Equalities Sub Group









The plan being developed will use the 292,000 that was paid to the Strategic Health Authority last year to improve access to health care for people with a Learning Disability. NWTDT through Salford has now invoiced for that funding to sit within the NWTDT cost centre in Salford City Council.


Denise and Tony asked for an explanation about where the 300k they believed the Department of Health had given to the Strategic Health Authority had gone for this year.

Charlie and Dave explained that the funding was paid as part of the overall settlement and so was not identified as separate, ring fenced, money this year. It has therefore gone into various budgets across the SHA and cannot be identified as a separate 'pot' of money. The SHA have said if additional funding is needed for the programme developed by the HEG they would consider funding that.



National Forum - The National Forum meeting reports will be available at www.nwtdt.com under the Commissioning Group Section.

	 <p><u>Self Advocates</u> – Lead Officers have been asked to take note of the 4 big issues identified by the Regional Conference this year.</p>  <p><u>Family Forum</u> - The big issues from the Regional Family Forum have also been circulated.</p>		
<p>Activity Action Plan</p> 	 <p>Update report to be provided at all Commissioning Group meetings to be circulated to all stakeholders.</p>	<p><u>ALL</u> Lynn</p> 	<p><u>NEXT REPORTS TO LYNN NO LATER THAN 1st November 2009</u></p>
<p>NWTDT – update report</p>  	<p>Recommendations accepted:-</p> <ol style="list-style-type: none"> 1. That the Commissioning Group accept the contents of this report. <p>Report to be circulated to Self-Advocate Steering Group, Family Forum, Lead Officers and Task Force by Lynn. Exerts</p>	<p>Lynn</p> 	<p>At next available opportunity</p>

	to also be included in the Newsletter Report available on the NWTDT website under Commissioning Group.		
<p>Valuing People Now</p> 	<p>NWTDT have been added to the Department of Health Approved Provider list by NW JIP.</p> <p>Plans for the NW Launch of Valuing Employment Now are being developed, we are waiting for a date from the Regional Minister</p> <p>Tony Marvel is finalising the Service Level Agreement between NWTDT and NW JIP. This should be with Lynn in the next week.</p>		
Any Other Business	<p><u>Commissioning Group meetings for 2009/2010 have been set as follows –</u> <u>19th March 2010</u> <u>1pm Crompton House</u></p> <p>Lynn mentioned that a number of families had raised queries through the Regional Family Forum at recent meeting with regard to the legality of the various ‘panels’ that sit in Local Authorities and PCT’s. Lynn raised this as she felt that at some point in the future this could be brought up at the Regional Programme Board.</p>		