





## Commissioning Group – ACTION NOTES

Present	<b>Charlie Barker</b> (Chair and Co-Chair Regional Task Force) <b>Lynn James-Jenkinson</b> (Director NWTDT) <b>Nick Morey</b> (Greater Manchester) <b>Sean Dempsey</b> (Self-Advocate Steering Group, Co-Chair Regional Task Force) <b>Allan Hurst</b> (Self-Advocate Steering Group)	Apologies  Not in attendance	<b>Vernon Watson</b> (Lancashire/ Cumbria) <b>Tony McDermott</b> (Family Forum) <b>Dave Spencer</b> (Valuing People/ CSIP) <b>Ibrar Riaz</b> (Self-Advocate Steering Group) <b>Denise Allen</b> (Family Forum, Co-Chair Regional Task Force) <b>Gerry Flanagan</b> (Cheshire/ Merseyside) <b>Julia Erskine</b> (Family Forum) <b>Julie Nickisson</b> (Greater Manchester) <b>Sandy Bering</b> (Cheshire/ Merseyside)	Date: 23.8.7
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ISSUE	ACTION	WHO	WHEN
Minutes last meeting	Minutes accepted as a true record		
Matters Arising	Jill Baker (Salford City Council Director of Children's Services) attended the last Regional task Force meeting and has offered to introduce Lynn and Charlie to the NW Directors of Children's Services group to discuss subscription opportunities to NWTDT. Lynn to contact Jill again.	Lynn  Charlie 	Before next meeting
Business Management Action Plan (Lynn JJ)   	<u>Commissioning Group</u> – Lynn met with self-advocates who had not attended because the re-elections had just happened and they had not had a pre-meeting themselves to agree who would be the representatives on the Commissioning Group. This has now been agreed as Ibrar Riaz, Allan Hurst and Sean Dempsey in his role as co-chair for the Regional Task Force. Lynn wrote to Gary Hargreaves on behalf the of the Commissioning group to thank him for his support over the last year. Greater Manchester and Cheshire/ Merseyside Lead Officers need to nominate a second rep for the		

Commissioning group.



Team – New agreements are in place with current and new associates/ core members which are continuing to give NWTDT wider flexibility and access to a wider range of skills and knowledge which reflect the needs of the Region. Many of the team are involved in supporting and informing national programmes which is ensuring the NWTDT remains at the front of developments in services.



Budget – The budget is, at present, predicting a 9k overspend. Lynn advised that this was on track to achieving a balance budget at the end of this financial year as agreed.

Subscriptions – Service Level Agreements still outstanding from

North and South Trafford PCT's – with Jim Campbell  
Oldham PCT – with Terry Hevicon-Holland  
Ellesmere Port and West Cheshire PCT's – with Helen Garry (now Mary Kirkham)

Lynn



Update next meeting  
23.08.07





Dave was asked to confirm the key messages in relation to Breaking the Cycle to Charlie for inclusion in a key note speech Charlie is giving to the In Control Regional Conference in September and also to link to the ADASS regionally and nationally.  
 Lynn to obtain programme details for 7<sup>th</sup> September for Charlie and Anne.



National Forum -  
 Sean and Allan reported that the National Task Force has not met recently, the next meeting is 3/4<sup>th</sup> September. They will bring an update next time



Self Advocates – Lead Officers have been asked to take note of the 3 big issues identified by the Regional Conference this year.

Dave















ASAP

Lynn



ASAP

	 <p><u>Family Forum</u></p> <p>The big issues from the Regional conference have also been circulated.</p>		
<p>Activity Action Plan</p>  	 <p>Update report to be provided at all Commissioning Group meetings to be circulated to all stakeholders.</p> <p>HEALTH –The Commissioning group/ RTF have written to all PCT CEX’s, Partnership Board Leads and Lead Officers outlining concerns and raising awareness regarding the health of people with a learning disability. Details of the ‘northern’ health conference being run by VPST are in the letter to PCT CEX –</p> <p>North -10th Oct (Leeds)  Midlands- 20 Nov (Venue tba)  South - 10th Dec (Venue tba)</p>	<p><b>ALL</b> Lynn</p>   <p>Lynn</p>  <p>Dave</p> 	<p><b><u>NEXT</u></b>  <b><u>REPORTS</u></b>  <b><u>TO LYNN</u></b>  <b><u>NO LATER</u></b>  <b><u>THAN 1<sup>st</sup></u></b>  <b><u>June</u></b></p>

<p>NWTDT – update report</p>  	<p>Recommendations accepted.</p> <p>Report to be circulated to Self-Advocate Steering Group, Family Forum, Lead Officers and Task Force by Lynn. Exerts to also be included in the Newsletter</p> <p>Report available on the NWTDT website under Commissioning Group.</p>	<p>Lynn</p> 	<p>At next available opportunity</p>
<p>Valuing People</p>  	<p>Activity and resources continue to be needed to address the role of Colleges and the LSC in developing the skills of people with a learning disability, families and the paid workforce. In particular we need to work to develop an understanding of the impact of self directed supports and what people need to know in order to best make use of SDS and to equip families and paid workers to support people.</p> <p>We will be bringing people together, starting in the New Year to learn from each other how best to develop, and support friendships and relationships.</p> <p>The Work on the Good Practice guide for Partnerships is continuing, with Catherine Webster leading, and should be ready for publication for a launch at the Self Advocacy Conference.</p>		

	The details of the “refresh” of Valuing People has yet to be agreed, and may mean me asking for specific support with any new initiatives or change in priorities		
Any Other Business	Commissioning Group meetings for 2007/2008 have been set as follows –  14 <sup>th</sup> March 2008  1pm Crompton House		

## **Next Meeting – 5th DECEMBER 2007, 1PM CROMPTON HOUSE**



Anne has taken over as President of the Association of Directors of Social Services for 2007/2008.



Charlie will take over chairing the Commissioning Group for the next year.

### Proposed agenda

1. Attending
2. Apologies
3. Minutes of last meeting
4. Matters Arising

5. NWTDT – update report




- Lynn JJ



6. NWTDT – Budget Report  - Lynn JJ 

7. Regional Task Force Report  - Charlie 

8. National Forum Report  Paddy Burke or Mark Shackleton

9. Valuing People  –  Dave Spencer

10. Any Other Business