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Present	Charlie Barker (Chair and Co-Chair Regional Task Force) Sean Dempsey (Self-Advocate Steering Group, Co- Chair Regional Task Force and Janet) Denise Allen (Family Forum, Co - Chair Regional Task Force) Tony McDermott (Family Forum, Co - Chair Regional Task Force) Lynn James-Jenkinson (Director NWTDT) Dave Spencer (Valuing People/ CSIP) Dave Clemmett (Greater Manchester)	Apologies	Bridget Hollingsworth (Greater Manchester) Julia Erskine (Family Forum) Allan Hurst (Self-Advocate Steering Group) Ibrar Riaz (Self-Advocate Steering Group) and Matt Lever (Support) Gerry Flanagan (Cheshire/ Merseyside) Ian Crabtree (Lancs/ Cumbria) Ian Crabtree (Lancashire/ Cumbria) Peter Soothill (Lancashire/ Cumbria)	Date: 20.03.09
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ISSUE	ACTION	WHO	WHEN
Minutes meeting last	Minutes accepted as a true record Notes should read Peter Soothill		
Matters Arising	<p>Charlie is continuing to be involved in the regional grouping looking at the transfer of LSC money to Children's Services and is going to contact Lead Officers and ADASS colleagues again to raise the profile of this issue.</p> <p>Lynn has asked Pam Thomas to lead the review of NWTDT this year. Some evaluations were collected at the Regional Self Advocates Forum. The questionnaire will be circulated across the Region in the first quarter of the next financial year.</p>	<p>Charlie </p> <p>Lynn and Pam  </p>	Lynn update to next meeting at
<p>Business Management Action Plan (Lynn JJ)</p>  	<p><u>Commissioning Group</u> –</p> <p>Ibrar and Allan are no longer representatives from the Regional Forum. Lynn and Sean will raise the issue of representation at the Commissioning group with self advocates at our away day on 23rd April.</p>	<p>Sean and </p> <p>Lynn </p>	23.4.9

	<p>Cheshire/ Merseyside Lead Officers need to nominate a second rep for the Commissioning group. Lynn and Dave will pick this up again at the Regional Leads meeting in January.</p> <p>Charlie will chair the Commissioning Group and will raise the issue of linking with another Director at the next meeting of the North West Association of Directors of Adult Social Services.</p> <p> <u>Team</u> – The contents of the Finance Paper were agreed. Lynn will secure agreements with Associates now for the forthcoming financial year.</p> <p> <u>Budget</u> – Predications at present indicate we are on track to balance the budget by the end of the financial year</p>	<p> Lynn and  Dave</p> <p> Charlie</p> <p> Lynn</p>	<p>Update next time</p> <p>Update next time</p> <p>Update next meeting</p>
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	<p>Lynn, Charlie, Dave Jones and Dave to meet to discuss funding following the transfer of responsibility from CSIP to the Joint Investment Programme.</p> <p><u>Communication</u> - Website continues to be worked on once the Communications Manager has been recruited next week</p>		
<p>Inclusion Action Plan (Lynn JJ)</p>  	 <p><u>Regional Task Force</u> -</p> <p>The meeting in January focused on improving health and the development of the Health Sub Group, more information available at www.nwtdt.com.</p> <p>The next meeting 22nd May will focus on the development of the Regional Programme Board. How do we continue in principle to focus on the priorities for self advocates and families and tie in the work of possible focus groups like the health sub group?</p> <p>We need to consider whether members of the Regional Task Force/ Programme Board visit other Partnership board areas and whether we need to develop also a Provision sub group.</p>		

	<p><u>National Forum</u> -  - The National Forum meeting is next week following which a report will be available at www.nwtdt.com under the Commissioning Group Section</p> <p> <u>Self Advocates</u> – Lead Officers have been asked to take note of the 4 big issues identified by the Regional Conference this year.</p> <p> <u>Family Forum</u> - The big issues from the Regional Family Forum have also been circulated.</p>		
<p>Activity Action Plan</p> 	<p> Update report to be provided at all Commissioning Group meetings to be circulated to all stakeholders.</p>	<p><u>ALL</u> Lynn</p> 	<p><u>NEXT</u> <u>REPORTS</u> <u>TO LYNN</u> <u>NO LATER</u> <u>THAN 1st</u> <u>May 2009</u></p>

<p>NWTDT – update report</p>  	<p>Recommendations accepted:-</p> <ol style="list-style-type: none"> 1. That the Commissioning Group accept the contents of the report. 2. Agree to the recommendations within the Finance Report 3. Agree to the annual uplift to subscriptions. 4. Approve appointments <p>Report to be circulated to Self-Advocate Steering Group, Family Forum, Lead Officers and Task Force by Lynn. Exerts to also be included in the Newsletter Report available on the NWTDT website under Commissioning Group.</p>	<p>Lynn</p> 	<p>At next available opportunity</p>
<p>Valuing People Now</p>  	<p>Regional Programme Board – The next meeting of the Regional Task Force will concentrate on how we support the Regional Task Force to become with Regional Programme Board building on its success and achievements.</p> <p>Pre meetings have been agreed with self-advocates, families and lead officers to discuss the issues prior to the next meeting on the 22nd May.</p>		
<p>Any Business Other</p>	<p>Commissioning Group meetings for 2009/2010 have been set as follows –</p> <p>26th June, 25th September, 11th December and 19th March 2010 1pm Crompton House</p>		

Next Meeting – 26th June 2009, 1PM CROMPTON HOUSE



Charlie will take over chairing the Commissioning Group.

Proposed agenda

1. Attending
2. Apologies
3. Minutes of last meeting
4. Matters Arising

5. NWTDT – update report



- Lynn JJ



6. NWTDT – Budget Report



- Lynn JJ



7. Regional Task Force Report



- Charlie



8. National Forum Report



Paddy Burke or Micheal Jones

9. Valuing People



Dave Spencer

10. Any Other Business