

Next Meeting – 19th March, 1PM CROMPTON HOUSE

Proposed agenda

1. Attending
2. Apologies
3. Minutes of last meeting
4. Matters Arising

5. NWTDT – update report



- Lynn JJ



6. NWTDT – Budget Report



- Lynn JJ



7. Regional Programme Board Report



- Charlie



8. National Forum Report



Paddy Burke or Mark Shackleton

9. Valuing People

















Dave Spencer

10. Any Other Business

Commissioning Group – ACTION NOTES

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| Present | Charlie Barker (Chair and Co-Chair Regional Task Force) Tony McDermott (Family Forum, Co - Chair Regional Task Force) Lynn James-Jenkinson (Director NWTDT) Dave Clemmett (Greater Manchester) Sean Dempsey (Self-Advocate Steering Group, Co- Chair Regional Task Force and Janet) | Apologies | Dave Spencer (Valuing People/ CSIP) Denise Allen (Family Forum, Co - Chair Regional Task Force) Bridget Hollingsworth (Greater Manchester) Julia Erskine (Family Forum) Gerry Flanagan (Cheshire/ Merseyside) Ian Crabtree (Lancs/ Cumbria) Ian Crabtree (Lancashire/ Cumbria) Peter Soothill (Lancashire/ Cumbria) | Date: | 11.12.09 |
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| ISSUE | ACTION | WHO | WHEN |
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| Minutes last meeting | Minutes accepted as a true record | | |
| Matters Arising | none | | |
| Business Management Action Plan (Lynn JJ)   | <p><u>Commissioning Group</u> – Lynn and Sean will raise the issue of representation at the Commissioning group again with the Steering Group.</p> <p>Cheshire/ Merseyside Lead Officers need to nominate a second rep for the Commissioning group. Lynn and Dave will continue to pick this up again at the Regional Leads meeting.</p>  <p><u>Team</u> –All agreements in place.</p>  <p><u>Budget</u> – Predications at present indicate we are on track to balance the budget by the end of the financial year</p> <p>Subscriptions – Service Level Agreements still outstanding from Oldham PCT – with Terry Hevicon-Holland</p> <p>Lynn to continue to chase and report to next meeting.</p> | Sean and   Lynn/  Dave | |






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|  <p>Pathways Associates Community Interest Company TRAINING & DEVELOPMENT</p> <p>Pathways</p> | <p>Charlie represented NWTDT at Pathways AGM yesterday, Pathways accounts etc. will presented to the Commissioning Group once finalised by the Accountants.</p> | | |
| <p>Inclusion Action Plan (Lynn JJ)</p>   |  <p><u>Regional Programme Board -</u></p> <p>The main theme for the day was the Valuing People Now Self Assessment, the draft Regional Commissioning Standards which have been produced through the Regional Lead Officers group following consultations earlier in the year – Relight Our Fire – and the plans to complete a regional census of people with learning disabilities living out of area. It is planned that the Census will be conducted through NWTDT/ Pathways and Lancaster University as soon as the funding is confirmed through PSA 16.</p> <p>Sean asked that the notes and agendas for the Programme Board be circulated so that he can use them to help him feedback to the Partnership. Lynn said she would check with Dave Spencer.</p> |  <p>Dave</p> <p>Lynn Dave</p>   | <p>Update meeting next</p> |

Relight our Fire - Self Advocates, families and lead officers across the north west have worked hard over the last year with VPST and NWTDT to 'refresh' the Model District Service and subsequent publications produced in the North West in order to 'Relight Our Fire' under the principles that lead to the closure of NHS campuses in this region in the 1990's nearly 20 years before the rest of the country and which will ensure we remain at the forefront of developing supports for people with a learning disability and their families into the future. The final paper is due to be presented to the lead officers group on 16th October. This was brought to the Regional Programme Board in November for final 'sign off' prior to being formally adopted across the North West subject to some small amendments.

Health Equalities Sub Group

The plan being developed will use the 292,000 that was paid to the Strategic Health Authority last year to improve access to health care for people with a Learning Disability. This funding now sits within the NWTDT cost centre in Salford City Council. The interviews for the Programme Manager will take place before Christmas.

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| | <p><u>National Forum</u> -  - The National Forum meeting reports will be available at www.nwtdt.com under the Commissioning Group Section.</p> <p> <u>Self Advocates</u> – Lead Officers have been asked to take note of the 4 big issues identified by the Regional Conference this year.</p> <p> <u>Family Forum</u> - The big issues from the Regional Family Forum have also been circulated.</p> | | |
| <p>Activity Action Plan</p>  | <p> Update report to be provided at all Commissioning Group meetings to be circulated to all stakeholders.</p> | <p><u>ALL</u> Lynn </p> | <p><u>NEXT REPORTS TO LYNN NO LATER THAN 19th February 2010</u></p> |

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| <p>NWTDT – update report</p>   | <p>Recommendations accepted:-</p> <ol style="list-style-type: none"> 1. That the Commissioning Group accept the contents of this report. <p>Report to be circulated to Self-Advocate Steering Group, Family Forum, Lead Officers and Task Force by Lynn. Report available on the NWTDT website under Commissioning Group.</p> | <p>Lynn</p>  | <p>At next available opportunity</p> |
| <p>Valuing People Now</p>   | <p>The Service Level Agreement between NWTDT and NW JIP remains outstanding.</p> <p>This has now been agreed so now we can pay the bills. The Valuing People now team have been spending a lot of time working on last minute issues with the Partnership Board Self Assessments and Dave is relieved to have finally got the format agreed and circulated. Anne and Scott have confirmed that they will be attending the Self Advocates conference in February.</p> | | |
| <p>Any Other Business</p> | <p><u>Commissioning Group meetings for 2010/2011 are being set. Lynn will advise at the next meeting on 19th March.</u></p> <p><u>1pm Crompton House</u></p> | | |

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