













Commissioning Group – ACTION NOTES

Present	Charlie Barker (Chair and Co-Chair Regional Task Force) Lynn James-Jenkinson (Director NWTDT) Sean Dempsey (Self-Advocate Steering Group, Co- Chair Regional Task Force) Allan Hurst (Self-Advocate Steering Group) Denise Allen (Family Forum, Co - Chair Regional Task Force) Dave Spencer (Valuing People/ CSIP) Tony McDermott (Family Forum)	Apologies	Vernon Watson (Lancashire/ Cumbria) Ibrar Riaz (Self-Advocate Steering Group) Gerry Flanagan (Cheshire/ Merseyside) Julia Erskine (Family Forum) Julie Nickisson (Greater Manchester) Sandy Bering (Cheshire/ Merseyside) Nick Morey (Greater Manchester) Ian Crabtree (Lancs/ Cumbria)	Date: 5.12.07
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ISSUE	ACTION	WHO	WHEN
Minutes last meeting	Minutes accepted as a true record		
Matters Arising	Jill Baker (Salford City Council Director of Children's Services) attended the Regional task Force meeting and has offered to introduce Lynn and Charlie to the NW Directors of Children's Services group to discuss subscription opportunities to NWTDT. Lynn to contact Jill again.	Lynn  Charlie 	Before next meeting
Business Management Action Plan (Lynn JJ)  	<u>Commissioning Group</u> – Greater Manchester and Cheshire/ Merseyside Lead Officers need to nominate a second rep for the Commissioning group.  <u>Team</u> – The number of associates available to NWTDT continues to grow including people who use services. This poses some payment difficulties which we are trying to find legal and flexible ways of responding to. We have fed these issues regularly to DWP as often the greatest barrier to people getting real employment.		

	 <p><u>Communication</u> - Website continues to be worked on. Lynn to attach the slide she did which shows the links between the Task Force, Commissioning Group etc. with the notes</p>	<p>Lynn</p> 	<p>With notes from today</p>
<p>Inclusion Action Plan (Lynn JJ)</p>  	 <p><u>Regional Task Force</u> - 2007/2008 Regional Task Force dates remaining - 8th February 2008.</p> <p>See report Lynn to change agenda for 8th feb so that the RTF can consult @ Valuing People Now.</p> <p>Lynn to arrange a new date of 29th Feb so that the planned agenda can be discussed then.</p>  <p><u>National Forum</u> - Dene has agreed to provide</p>	<p>Lynn</p> 	<p>ASAP</p>

direct support to Mark to attend these meetings to support the sharing of information between the National Forum and NW. Lynn will ask Dene to do a short update for Commssioning Group each time.

Lynn








Dene



Self Advocates – Lead Officers have been asked to take note of the 3 big issues identified by the Regional Conference this year. The Steering Group have invited the chairs of the Regional Task Force to the last day of their conference in Blackpool to listen to the 3 big issues for 2008/2009 on 1st February 2008.

	 <p><u>Family Forum</u> - The big issues from the Regional conference have also been circulated. The Regional Family Forum Conference is going to be 6th February 2008, information will be circulated also via lead officers before Christmas.</p>	<p>Lynn</p> 	<p>Before Christmas</p>
<p>Activity Action Plan</p>  	 <p>Update report to be provided at all Commissioning Group meetings to be circulated to all stakeholders.</p> <p>Lynn to circulate Business Plan with the notes from today</p>	<p><u>ALL</u> Lynn</p>  <p>Lynn</p> 	<p><u>NEXT REPORTS TO LYNN NO LATER THAN 1st February 2008</u></p> <p>With notes from today</p>
<p>NWTDT – update report</p>	<p>Recommendations accepted.</p> <p>Report to be circulated to Self-Advocate Steering Group, Family Forum, Lead Officers and Task Force by</p>	<p>Lynn</p>	<p>At next</p>

 	<p>Lynn. Exerts to also be included in the Newsletter</p> <p>Report available on the NWTDT website under Commissioning Group.</p>		<p>available opportunity</p>
<p>Valuing People</p>  	<p>How good is your Partnership Board guide will be launched at self advocates conference in Jan/ Feb.</p>		
<p>Any Other Business</p>	<p>Commissioning Group meetings for 2007/2008 have been set as follows –</p> <p>14th MARCH 2008, 13TH JUNE, 19TH SEPTEMBER, 12TH DECEMBER, 20TH MARCH 09</p> <p>1pm Crompton House</p>		

Next Meeting – 14th March 2008, 1PM CROMPTON HOUSE



Anne has taken over as President of the Association of Directors of Social Services for 2007/2008.



Charlie will take over chairing the Commissioning Group for the next year.

Proposed agenda

1. Attending
2. Apologies
3. Minutes of last meeting
4. Matters Arising

5. NWTDT – update report  - Lynn JJ 

6. NWTDT – Budget Report  - Lynn JJ 

7. Regional Task Force Report



- Charlie



8. National Forum Report



Paddy Burke or Mark Shackleton

9. Valuing People



- Dave Spencer

10. Any Other Business